# Career and Professional Development Timeline for 2L Year

<table>
<thead>
<tr>
<th>Month</th>
<th>Job Search Events and Deadlines</th>
<th>Networking/Professional Development Events</th>
<th>Ongoing Events</th>
</tr>
</thead>
</table>
| June  | • Update your resume and Symplicity profile to include your summer experience and possibly grades.  
• Confirm that you have signed the Transcript Release Form to ensure timely updating of your grades  
• Review your writing sample  
• If you are participating in OCI, research the employers  
• Draft cover letters for OCI employers | • If you are in the city where you’d like to be permanently employed, take advantage of this and schedule information interviews with attorneys  
• If you have a post-1L summer position, focus on key skills (research, writing, analytical, listening, and communication) legal employers will want to see  
• Cultivate a relationship with a non-profit organization if you plan to apply for post-graduate fellowships | • If you have questions, make an appointment with your OCPD advisor. We are here all summer!  
• Start researching job opportunities—use the OCPD resources, attend clinic informational sessions, and ask your adviser questions |
| July  | • Finalize and send OCI applications  
• If interested in federal government positions, research units and visit [www.usdoj.gov](http://www.usdoj.gov) for information on the Summer Law Internship Program ("SLIP") and Volunteer Legal Internships | • Continue networking! Reach out to alumni who are working in the firms or organizations in which you are interested | • Carefully watch and review all emails from OCPD and Symplicity.  
• Stay on top of any bidding, preselect, resume collect, and interview scheduling information.  
• Research and send applications for firms not participating in our MCGC and OCI |
| August | • Schedule any interview invitations and prepare for interviews  
• Meet with your OCPD advisor to discuss any concerns about interviews | • Participate in OCPD’s Interview Boot Camp Opportunities (Substance and Style Presentations, Speed Interviewing, and Mock Interviewing, all TBD) | • Research and send applications for firms not participating in our MCGC and OCI  
• Read your OCPD emails for important deadlines! |
| September | • Schedule any interviews and prepare for interviews  
• If you have accepted summer employment, please tell your OCPD | • Pizza with Professionals (PwP)  
  o Local Government (Sept. 14)  
  o Criminal Law (Sept. 25)  
• Reunion Small Group Networking Sessions (Homecoming weekend) | • Research and send applications for firms not participating in our OCI  
• Fill out the Summer Employment Survey if you obtain employment!  
• Always read OCPD emails!
### Career and Professional Development Timeline for 2L Year

<table>
<thead>
<tr>
<th>Month</th>
<th>Activities</th>
<th>Events/Panel Discussions</th>
<th>Notes</th>
</tr>
</thead>
</table>
| **October** | • Check Symplicity regularly to view current job postings.  
  • Follow-up with employers you have applied to  
  • For public interest jobs, attend the Equal Justice Works Conference in Washington, D.C.  
  • Follow-up with employers you have applied to  
  • Public Interest Expo (Oct. 24)  
  • Judicial Clerkship Series:  
    - Nuts and Bolts (Oct. 4)  
    - Law Clerks Panel (Oct. 11)  
    - Judges Panel (Evening of Oct. 18)  
    - Faculty/Student Lunch (Nov. 1)  
  • Job Search Series-Chicago (Oct. 2)  
  • PWPs  
    - In House (Oct. 12)  
    - Health Care (Oct. 26)  
  • Fox River Valley Networking Trip (Oct. 13)  
  • Reunion Small Group Networking Sessions (Be on the lookout for more details – Homecoming weekend – Oct. 20) | • Networking & LinkedIn Info Session (Sept. 20)  
• Judicial Clerkship Series:  
  - Nuts and Bolts (Oct. 4)  
  - Law Clerks Panel (Oct. 11)  
  - Judges Panel (Evening of Oct. 18)  
  - Faculty/Student Lunch (Nov. 1)  
• Job Search Series-Chicago (Oct. 2)  
• PWPs  
  - In House (Oct. 12)  
  - Health Care (Oct. 26)  
• Focus on studying!  
• Research and send applications for firms not participating in our OCI  
• Fill out the Summer Employment Survey if you obtain employment! | • Focus on studying!  
• Research and send applications for firms not participating in our OCI  
• Fill out the Summer Employment Survey if you obtain employment! |
| **November**| • Check Symplicity regularly to view current job postings.  
  • Follow-up with employers you have applied to  
  • Job Search Series – California (Nov. 13)  
  • PWPs  
    - Labor and Employment (Nov. 9) | | • Focus on studying!  
• Fill out the Summer Employment Survey if you obtain employment! |
| **December**| • Gather information about the legal practice in your preferred city  
  • Conduct information interviews with practitioners in your preferred city or practice | | • Focus on studying!  
• Fill out the Summer Employment Survey if you obtain employment! |
# Career and Professional Development Timeline for 2L Year

<table>
<thead>
<tr>
<th>Month</th>
<th>Events</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>January</strong></td>
<td></td>
</tr>
</tbody>
</table>
• **Wisconsin Public Interest Interview application deadline**  
• Most Spring OCI deadlines will be this month  
Continue researching employers and applying to jobs.  
• Request reciprocity if you are looking out of state so you can use another law school’s career services  
• **Chicago Networking Trip** (Jan. 4 & 5)  
• **DC Networking Trip** (Jan. 8 & 9)  
• Check Symplicity for updates on Spring Semester PwPs and other programming!  
• Gather information about the legal practice in your preferred city  
• Conduct information interviews with practitioners in your preferred city or practice  
• **Fill out the Summer Employment Survey if you obtain employment!** |
| **February** |  
• **Wisconsin Public Interest Interview Program** (Feb. 10 & 17)  
• **Spring OCI!** Read your emails for dates.  
• Spring OCI! Read your emails for dates.  
• Research and identify small and mid-sized firms and start applying. At this time of the year, generally, these firms will begin accepting applications for summer positions  
• Watch for public interest funding deadlines!  
• **Speed Networking**  
• Check Symplicity for updates on Spring Semester PwPs!  
• **Focus on Studying!**  
• **Fill out the Summer Employment Survey if you obtain employment!** |
| **March** |  
• Continue to apply to small and mid-sized firms and also for government and non-profit opportunities  
• If you have an unpaid, public interest summer job, apply for summer funding. Watch your emails for the deadline  
• **Speed Networking**  
• **Small Firm Reception**  
• Check Symplicity for updates on Spring Semester PwPs!  
• **Spring Break Trip** to MSP  
• **Focus on Studying!**  
• **Fill out the Summer Employment Survey if you obtain employment!** |
## Career and Professional Development Timeline for 2L Year

<table>
<thead>
<tr>
<th></th>
<th>April</th>
<th>May</th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="image" alt="logo" /></td>
<td>• Continue to apply to small and mid-sized firms and also for government and non-profit opportunities</td>
<td>• Continue to apply to small and mid-sized firms and also for government and non-profit opportunities</td>
</tr>
<tr>
<td></td>
<td>• Focus on Studying!</td>
<td>• Focus on Studying!</td>
</tr>
<tr>
<td></td>
<td>• Fill out the Summer Employment Survey if you obtain employment!</td>
<td>• Fill out the Summer Employment Survey if you obtain employment!</td>
</tr>
</tbody>
</table>