



UNIVERSITY of  
**WISCONSIN**  
LAW SCHOOL

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Continuing Legal Education for Wisconsin

*The 35th Annual*

# Wisconsin Town Lawyers Conference

... A Tradition of Practical, Timely, and  
Authoritative Presentations on Local  
Government Issues

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- Audits
  - Local Control of Telecommunication Towers
  - Role of the Town Attorney in Reviewing Subdivisions and Plats
  - State Review of Plats
  - Frac Sand Update: Lessons Learned
  - Firearm Rights and Regulations: Laws, Litigation & Other Developments
  - Public Records & Open Meetings: Review and Update
  - Legislative Update and Other Legal Developments Affecting Towns
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**6.0 CLE Credits**

**Friday, April 25, 2014**

**Live: Radisson Hotel Madison**

**Remote Audio Locations:**

**Green Bay, Hayward, Rhinelander,  
Waukesha & Wausau**

*This program is presented with substantive assistance of the **Wisconsin Towns Association**. Continuing Legal Education for Wisconsin (CLEW) refers to the continuing legal education activities of the University of Wisconsin Law School and University of Wisconsin Extension.*

# 35th Annual Town Lawyers Conference

The topics for the **2014 Town Lawyers Conference**, such as audits, telecommunication towers, review of subdivisions and plats, firearm rights and regulations, frac sand update, public records, open meetings, and legislative updates were selected to deal with issues of immediate importance to lawyers and officials representing Wisconsin towns and other local government units.

## Faculty

### John A. St. Peter

Edgerton, St. Peter, Petak & Rosenfeldt  
Fond du Lac

### Adam M. Jarchow

Bakke Norman  
New Richmond

### Cynthia L. Hintz, CPA

Huberty CPAs and Trusted Advisors  
Fond du Lac

### Remzy D. Bitar

Crivello Carlson SC  
Milwaukee

### Eric J. Larson

Arenz, Molter, Macy, Riffle & Larson SC  
Waukesha

### Carol Nawrocki

Senior Legal Counsel  
Wisconsin Towns Association

### Constance L. Anderson

Stafford Rosenbaum LLP  
Madison

### Richard Stadelman

Executive Director  
Wisconsin Towns Association

### Renee M. Powers

Plat Review  
Wisconsin Department of Administration

## Agenda

8:30 - 9:00 a.m. **Registration**

9:00 - 9:45 a.m. **What is an Audit: And is an Audit Necessary?**

- **When are audits legally necessary?**
- **What are the pros and cons of an audit even when not statutorily required?**
- **What is the difference between an audit and lesser functions?**
- **Fraud detection concepts**
- **Working effectively with auditors and accountants**

*John A. St. Peter  
Cynthia L. Hintz*

9:45 - 10:30 a.m. **Dwindling, But Still Existing, Local Control of Telecommunication Towers and Facilities**

*Eric J. Larson*

10:30 - 10:45 a.m. Break

10:45 - 11:15 a.m. **The Role of the Town Attorney in Reviewing Subdivisions and Plats**

*Connie L. Anderson*

11:15 - Noon **Understanding the State's Plat Review Process**

- **The Plat Review Program of the Wisconsin Department of Administration**
- **Current Issues and Challenges**

*Renee M. Powers*

Noon - 1:15 p.m. Lunch (on your own)

1:15 - 1:45 p.m. **Update on Frac Sand Mining Regulation: Lessons Learned**

*Adam M. Jarchow*

1:45 - 2:30 p.m. **The Good, the Bad, and the Ugly: A Review of the Laws, Litigation, and Other Developments Involving Firearm Rights and Regulations**

*Remzy D. Bitar*

2:30 - 2:45 p.m. Break

2:45 - 3:15 p.m. **Public Records Update & Open Meetings Update**

*Carol Nawrocki*

3:15 - 4:00 p.m. **Legislative Update and Other Developments**

*Richard Stadelman*

## Remote Audio Locations List

**Green Bay:** UWEX Brown Co., Ag & Extension Bldg, Rm. 106  
1150 Bellevue St., Green Bay, WI 54302  
Site Contact: Lynda Bothun 920-391-4650

**Hayward:** UWEX Sawyer Co., Assembly Room  
10610 Main St., Hayward, WI 54843  
Site Contact: Rebecca Stroede 715-634-4839, Ext. 3267

**Rhineland:** UWEX Oneida Co., Airport Terminal Bldg. (ATB), Lower Level Classroom  
3375 Airport Rd., Rhineland, WI 54501  
Site Contact: Anna Gauthier, 715-365-2750

**Waukesha:** UWEX Waukesha Co. Admin Ctr., Courthouse (must pass thru metal detector to enter facility), Meeting Room  
515 W. Moreland Blvd., Waukesha, WI 53188  
Site Contact: Lisa Boyer, 262-548-7770, Ext. 0

**Wausau:** UWC Marathon Library Conference Rm. SA251  
518 S. 7th Ave., Wausau, WI 54401  
Site Contact: Kristine McCaslin (room), 715-261-6212 and Scott Bouffleur (audio lines/speakerphone), 715-261-6206

## General Registration Information

This program will originate from the Radisson Hotel Madison and the audio will be broadcast simultaneously to the remote locations. Attendees at the remote locations can participate simultaneously in the question-answer segments during each presentation.

**Date & Time:** Friday, April 25, 2014. Registration 8:30 - 9:00 a.m.

**CLE Credit:** This program is worth up to 6.0 hours of Wisconsin CLE credit.

**Refund Policy:** Refunds will be paid in full if requested by April 21, 2014.

If you cannot attend, you can order the materials for \$45.00 plus applicable sales tax. Please see the enrollment form for the amount due, including sales tax. Check the appropriate box on the enrollment form and include a check made payable to the UW Law School. **Materials will be sent out after the program.**

**For More Information:** Call (608) 262-3833 or (800) 355-5573 or fax (608) 263-3472; visit our website for more information on CLEW programs or publications at:

[www.law.wisc.edu/clew/](http://www.law.wisc.edu/clew/)

**Program Attorney:** Scott C. Minter

**Program Manager:** Lynn F. Thompson

### Madison Location:

**Originating Site:** The Radisson Hotel Madison is located on the westside at 517 Grand Canyon Drive. Phone: (608) 833-0100; toll-free: (800) 967-9033. Parking is free.

**Fee:** \$164.00 for lawyers; \$50.00 for nonlawyer public officials. The fee includes instruction, course materials, and refreshment breaks. Fees should be made payable to UW Law School.

### Remote Audio Locations:

**Sites:** Green Bay, Hayward, Rhinelander, Waukesha, and Wausau.

**Fee:** \$164.00 for lawyers; \$50.00 for nonlawyer public officials. The fee includes instruction and course materials. Coffee breaks are not included in the fee at the remote locations.

**Registration Deadline:** Please register by April 15 to ensure receipt of materials by the day of the program.

**Cancellation Policy:** A remote location with insufficient enrollment will be canceled. Therefore, persons who want to attend a remote location should enroll as early as possible.

### • Convenient Location and Free Parking

### • Special Fee for Town Officials

This year's conference will be presented at the Radisson Hotel Madison which is located just off Madison's west Beltline Highway. Parking is free at the facility.

Town lawyers are urged to encourage their town officials to attend this program. Although the agenda is designed for lawyers, the problems and solutions discussed will be of interest to nonlawyer public officials. A reduced fee is offered to encourage their attendance.

*The University of Wisconsin provides equal opportunities in employment and programming, including Title IX requirements. Please advise the CLEW office at the time of registration if you are handicapped and desire special accommodations. Your request will be kept confidential.*



This brochure was printed on recycled paper with a vegetable-base ink.

## Registration Form



**Mail:** To register or order by mail, please clip, fill out, and mail this form together with check payable to "UW Law School" to **Town Lawyers**, CLEW, 975 Bascom Mall, Room 2348, Madison, WI 53706-1399



**Online:** Register online by visiting the CLEW web site at [www.law.wisc.edu/clew/seminars](http://www.law.wisc.edu/clew/seminars)



**Phone:** For registration questions, please call: 800-355-5573 or 608-262-3833

Participant's Name		E-mail Address	
<input type="checkbox"/> Attorney <input type="checkbox"/> Nonattorney <input type="checkbox"/> Nonattorney Public Official			
Firm/Company		Daytime Telephone	
Street Address		P.O. Box	
City/State/Zip <input type="checkbox"/> Check here if this is a new address		Fax Number	

Enroll me in the **Town Lawyers Conference** on April 25, 2014:

At Radisson Hotel Madison

At this remote location:

Green Bay

Hayward

Rhinelander

Waukesha

Wausau

### Payment Information

**Fee:** \$164.00 per attorney; \$50.00 per nonattorney public official (Includes program materials)

**To pay by check:** Enclose check, payable to the UW Law School and mail to **Town Lawyers**, CLEW, 975 Bascom Mall, Room 2348, Madison, WI 53706-1399.

**To pay by credit card:** Register online at [www.law.wisc.edu/clew/seminars](http://www.law.wisc.edu/clew/seminars)

**I cannot attend. Please send me the program materials for \$45.00 plus tax:**

(1) Counties with .5% county sales tax - \$47.48;

(3) Racine or Waukesha County - \$47.30;

(2) Ozaukee, Milwaukee or Washington County - \$47.52;

(4) All other counties - \$47.25.

Voluntary information collected to enhance UW programming			
Gender:	Occupation/Organization:	Age:	Race/Ethnicity:
<input type="checkbox"/> Male	<input type="checkbox"/> Agriculture/Forestry (01)	<input type="checkbox"/> Under 18 (A)	<input type="checkbox"/> African American (A)
<input type="checkbox"/> Female	<input type="checkbox"/> Public Administration or Government (08)	<input type="checkbox"/> 18-34 (B)	<input type="checkbox"/> Asian or Pacific Islander (B)
	<input type="checkbox"/> Transportation, Communications, Utilities (11)	<input type="checkbox"/> 35-49 (C)	<input type="checkbox"/> American Indian or Alaskan Native (C)
Enrollment in this program is for career-related reason?	<input type="checkbox"/> Law (13)	<input type="checkbox"/> 50-64 (D)	<input type="checkbox"/> Hispanic/Latino (D)
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Other (13)	<input type="checkbox"/> 65+ (E)	<input type="checkbox"/> Caucasian (E)
	(please specify)		