2015-16 Committee Charges:

Below are this year’s charges for each committee. Committees will meet as necessary to carry out these charges. Each committee, at some point in the year, will deliver a progress report during a faculty meeting.

Academic Enhancement Program
Oversee the Academic Enhancement Program (including the discussion groups in first-year Contracts and Property courses); serve as a resource to the Director and a liaison with the Associate Dean for Student and Academic Affairs and the Dean’s office.

Admissions and Financial Aid
Work with the Dean and the Assistant Dean for Admissions to develop and oversee the School’s admissions and financial aid policy to ensure that the admissions process meets our goals in creating each year’s incoming class. Review admissions practices to ensure compliance with our admissions policies, focusing on our compliance with the U.S. Supreme Court’s decision in *Fisher v. University of Texas at Austin*. Report annually to the faculty about the School’s admissions and financial aid policies and practices, detailing outcomes, issues and concerns.

Clinical Faculty Appointments & Promotions Committee
Review and make recommendations for requests for promotion. Conduct searches for clinical faculty hires as required. Develop clear procedures and deadlines for clinical faculty promotions, and present those procedures to the faculty for consideration. Develop a clinical faculty mentoring process that provides feedback, mentorship and opportunity for growth comparable to that existing in the doctrinal pre-tenure process, to ensure clinicians at all levels enjoy effective professional development and formation.

Curriculum Committee
Consider requests for changes in the curriculum broadly, including: course name changes, sequencing, new courses, credit changes, certificates, concentrations, etc. This year, in addition, the committee will consider the recent ABA rule change requiring 6 credit hours of experiential learning and propose all appropriate or necessary curricular adjustments to bring us into compliance with this standard. This assessment should include an accounting of the different experiential learning opportunities available to students and an evaluation of whether the number of credit hours for experiential courses are appropriate for students’ needs, considering the Law School’s overall curriculum. Work with the ad hoc committee on outcomes and assessment to begin the process of advancing the Law School’s plan for compliance with the new ABA standards in this area. Investigate the Law School’s grading curve in relation to other law schools’ curves, taking into consideration whether our grading requirements put our students at a disadvantage in a competitive hiring market.

Experiential Learning Committee
Continue work from last year, including: enhancing the use of technology in the experiential setting, designing a system of support for clinical and LRW faculty scholarship, and investigating potential experiential offerings that could be provided to non-UW law students. Consider whether the curriculum should include a maximum number of experiential learning
credits that a student may earn in a single semester, taking into consideration our educational goals, students’ time demands, students’ job opportunities, and the potential for conflicts of interest.

**Faculty Appointments Committee**
Develop a PVL, conduct search, and make recommendation to the faculty with regard to entry level or near-entry level tenure-track hiring. The Chair and committee members are encouraged to attend one of the *Searching for Excellence and Diversity* workshops sponsored by WISELI (Women in Science & Engineering Leadership Institute), schedule available at [http://wiseli.engr.wisc.edu/hiring/ScheduleRegistration_2015.php](http://wiseli.engr.wisc.edu/hiring/ScheduleRegistration_2015.php), and to consult WISELI’s guidebook for search committees, available online at [http://wiseli.engr.wisc.edu/docs/SearchBook_Wisc.pdf](http://wiseli.engr.wisc.edu/docs/SearchBook_Wisc.pdf).

**Graduate Programs**
Oversee the Law School’s Graduate Programs, including the LLM(LI) and the LLM/SJD degrees. The committee is in charge of admissions to these programs and consults with the Dean to determine the broad guidelines for the appropriate number of admissions given the pool of qualified applicants. The committee consults with the Dean and the Associate Dean for Student and Academic Affairs about proposed or anticipated changes to the graduate programs.

**Hastie Program**
Promote and administer the Hastie Program, including selecting candidates and supporting our Hastie Fellows during their time at the Law School and on the job market. Consider, in light of changing times and circumstances, the ongoing viability of the program, and recommend changes in processes and arrangements that would facilitate its continued vibrancy.

**Judicial Clerkships**
In consultation and cooperation with OCPD staff, promote increased participation of our students in applying for and securing judicial clerkships at the federal and state levels; reflect on and implement ways to strengthen our student applications for judicial clerkships; working in tandem with OCPD, provide guidance to students about the process; encourage greater engagement between faculty and students to ensure that our faculty are fully mobilized in assisting students seeking judicial clerkships.

**Law Journals**
Provide oversight and consultation as issues arise for journal staffs to ensure that the journals are fulfilling their missions as part of the overall mission of the Law School. Ensure journals’ implement and effectively administer policies (including but not limited to policies regarding ill, disabled or indisposed members of the Law School student body) with an eye to assuring fair access to all members of our community to the opportunity of journal participation.

**LEO Committee**
Work with student representatives from APALSA, BLSA, LLSA, MELSA, and ILSA, to foster a collaborative network among the five student-led groups and to provide support to students in the LEO Program. Assist with planning the one-day LEO orientation, fall and spring LEO receptions, and the LEO banquet.
Moot Court & Mock Trial Programs
Coordinate the activities of Law School Moot Court and Mock Trial programs.

Outcomes and Assessment (ad hoc)
Work with interested faculty and academic staff members in planning the initial steps to implement the new ABA guidelines related to student learning outcomes and assessment. Present the initial plan to the APC early in the spring semester.

Student Awards Committee
Work with the Director of Student Life to generate robust nominations and select award recipients; work with staff to emphasize the importance of student expressions of gratitude to donors of the awards.

Student Career & Professional Development
Serve as a resource to the Director of the Office of Career and Professional Development, help develop metrics for the assessment of OCPD programming and consider the role faculty can play in supporting the OCPD mission and student and graduate employment.

Study Abroad and Student Foreign Exchange Program Committee
Oversee the Law School’s study abroad and foreign exchange programs; serve as the policy and selection committee for the School’s foreign exchange programs; assess the current level of international engagement of our student body, and produce a plan for addressing how we might best provide our students exposure to globalization.

Technology Strategy (ad hoc)
Work with the Director for Law School Technology to develop a long term strategy for a technology infrastructure that supports the Law School's education mission broadly in practical and forward-thinking ways. Help discern practical priorities, imagine possibilities, explore the intersection of teaching and learning with future technologies and provide guidance on short and long term planning re: equipment, staffing, space configuration needs, etc. Consider and advise the Dean about technology related needs.

Tenure and Promotions Committee
The committee’s regular business is to conduct an annual evaluation of untenured faculty members and prepare individualized written reports summarizing each one’s progress over the past year in research, teaching and service; review and evaluate the merits of candidates for promotion and tenure by compiling a tenure dossier on the candidate, and make such recommendations to the Executive Committee; and, in consultation with the APC and Associate Dean for Research and Faculty Development, oversee the five-year review of tenured faculty. Additionally, the Chairs Subcommittee of the Tenure and Promotions Committee will consider and recommend appointments to open chairs and review the performance of each chair holder at the end of each five-year appointment period and make a recommendation to the Dean as to whether the chair holder’s appointment should be renewed. The committee shall follow all relevant Law School and University of Wisconsin-Madison rules and procedures in the consideration of individual faculty members for pre-tenure review, 5-year review, promotion,
appointment to chairs, and/or the award of tenure. Finally, this year's committee will proceed with the recommendation of last year's committee to consult the Executive Committee regarding its views about student involvement in the tenure process and follow up appropriately.