NOTE: This outline is adapted from the presentation at the mandatory “informational meetings” that are part of the application process. This outline is provided for students’ convenience—but it does not replace attendance at an informational meeting.

1) General description of how the summer program works: The clients are primarily inmates in state and federal institutions in Wisconsin. Students have the opportunity to preference one or more of the following projects:

   • “regular LAIP”: Students provide general legal services to male & female inmates incarcerated in (primarily) medium-security Wisconsin prisons. Typical issues include jail credit, sentence modification, detainers, sentence structure questions, debts, taxes, immigration, some family law, etc. Students interview clients, investigate concerns, provide legal advice, negotiate on inmates’ behalf, file motions/appear in court as appropriate. Note: although LAIP clients are all convicted of crimes, their issues are not necessarily all criminal law issues. Commitment is summer program plus 2-4 cr. in fall, spring optional. About 25 positions.

   • Oxford Federal Project: Students provide general legal services to male inmates at FCI-Oxford, a medium-security federal prison. Typical issues include postconviction and sentencing concerns, detainers, some family law, immigration law, traffic tickets, and taxes/debt questions. Note: although Oxford clients are all convicted of crimes, their issues are not necessarily all criminal law issues. Commitment is summer program plus 2-4 cr. in fall, spring optional. 6 positions.

   • Family Law Project: Students work with male & female offenders in the Wisconsin prison system. Assistance/representation with family law issues: divorce, paternity, visitation/custody, child support, guardianship. Due to lengthy & complex nature of cases, commitment is summer program plus minimum 4 cr. fall, 3 cr. spring. 6 positions.

   • Restorative Justice Project: Students are involved in victim-offender conferences, initiated by victims—mostly of violent crimes. RJP provides chance to be involved in work outside of adversarial criminal justice system. RJP students will also have a part-time case load of family law cases. Commitment is summer program plus half-time fall, spring optional.

Note that there are only 2 summer-fall RJP positions in 2008; however, additional part-time opportunities will be available in fall-spring program.
• Wisconsin Innocence Project: Students assist inmates, primarily in Wisconsin state prisons, but possibly out of state, on claims of actual innocence based upon new evidence (e.g. DNA). Much of the work involves factual investigation—tracking down phys. evidence & having it tested, interviewing witnesses, reviewing police reports, etc. Students bring cases to litigation where evidence warrants. Due to lengthy & complex nature of cases, commitment is summer program plus 7 cr. (1/2-time) fall, (including classroom component) plus minimum 3 cr. spring. 10-12 positions.

Academic year clinical credits: 4 hours/week/credit.

For students who are not accepted into summer 2008 program, or who have schedule conflicts, there are other clinical options at the Remington Center, listed below. Recruiting for all of these clinics will take place in spring of 2008.

• Restorative Justice Project: will have a part-time fall/spring program.
• Criminal Appeals Project: a part-time fall-spring program
• Clinical Semester: full-time (15 cr.) fall, part-time spring optional, working in Oxford Project
• Community Supervision Legal Assistance Project (CSLAP). Part-time fall and/or spring.

2) Structure of 12-week summer program:

• 1st week classroom orientation (& part-time classroom orientation in Weeks 2 & 3)
• students are divided into either institution or “project” groups, which may continue with classroom sessions throughout summer
• weekly visits to prisons (we use UW fleet cars for transportation)
• most work is done here in the office. We supply desks/phones & limited word processing. Students can use computer lab for additional word processing.
• weekly small group meetings
• periodic large group meetings/workshops for all 50 students

3) Summer course requirements:

• full-time (40 hours/week) commitment for 12 weeks: from Tuesday, May 27, 2008 through Friday, August 15, 2008. Students will get 2 vacation days. In emergency cases, student may be able to arrange additional leave w/permission of supervising attorney (SA); in that case, student must generally make up time.
for summer program, students are expected to be here for 8-hour work day minimum. No other part-time jobs are allowed during day.

4) **Credits for summer program**: total of 7 credits for summer program, as follows:
   - 3 credits “Law & Correctional Institutions” (Law 945) for 3-week intersession (May 27th - June 13th).
   - 4 credits of LAIP (Law 862) for 9-week summer session (this is only half the credit students would otherwise get for the 9-week program, because they receive a stipend for other half of their time).
   - Both courses are graded S, S+, S-, U

5) **Stipend & Tuition Remission**:
   - In addition to the 7 credits, students will be appointed as part-time Project Assistants for two months of the summer, resulting in a stipend plus a full remission of summer tuition for the 7 credits.
   - In 2007, the total stipend paid for the PA-ship over the summer was about $2,500, minus taxes. The value of the 7-credit tuition remission to Remington Center summer students in 2007 amounted to $3,146 for residents and $7,705 for nonresidents. However, the students do have to pay back to the University segregated fees; in 2007, the segregated fees totaled about $183.00.
   - We anticipate that in 2008, the stipend, fees, and tuition will be comparable to 2007, although probably slightly higher.

6) **Application criteria & procedures**
   [This information is also on “application procedures” handout provided in criminal law classes, and available on the Remington Center web site]
   - Attend a mandatory informational meeting.
   - Submit a written application to the Remington Center. The application should include 3 copies of each of the following:
• a one-page application form (on the back side of application procedures sheet). Students should list projects in order of preference on application form. If they have no preference, they can list each project as “1.” If there is a project they do not want to apply for, they should leave the space blank on application form. Each project will accept students separately, then projects will confer together for a final decision.

• a resume

• a personal statement. The personal statement should be no longer than two typed, double-spaced pages. It should explain why the student is interested in the summer program, whether the student has a preference about which project(s) he or she would like to enroll in, and whether the student has any particular interests or experiences that might qualify the student for a position.

• The application packet must be delivered to front desk at the Remington Center (Room 4318) no later than 5:00 p.m. on Wednesday, November 21, 2007.

• After reviewing all the applications for the summer program, the Remington Center will place letters in students’ hangfiles by 12/19/07, indicating whether or not they have been accepted into the summer 2008 program. If students are not accepted, their names may be placed on a waiting list for one or more projects.

• Acceptance criteria: We look for students with a strong interest in the clinical project(s). Tell us why you want to be in the project(s) and why we should accept you. We also want a diversity of students: age, academic experiences, varied backgrounds. We are always interested in students’ fluency in foreign languages our clients may speak.

• All accepted applicants must inform LAIP no later than Friday, January 25, 2008 whether or not they plan to participate in the summer 2008 program. After that date, we anticipate that there will be some additional openings available to students on the waiting list.