

UW Law School CASI Board Meeting Minutes

Date & Time: **Friday, June 5, 2020, 9:00 A.M., via Teams**

Minute taker: Kira Stewart [Trina Tinglum, standby]

Present: Emma Babler, Victoria Coulter, Erin McBride, Sarah Orr, Kim Peterson, Kira Stewart, Trina Tinglum, Bethany Pluymers, Ursula Weigold, Gretchen Viney (Chair). Also: Amy Arntsen, Jenner McLeod, Lauren Devine

Absent: Ben Heidke

Gretchen Viney called the meeting to order at 9:03 A.M.

1. Introductions
2. Approval of minutes from May 1, 2020, meeting

Motion approved to pass.
3. Guest speaker: Jake Smith, newly-appointed Secretary of the Academic Staff
4. HR/Administration Update [Pluymers]-
 - a. Total Title and Compensation (TTC) process extended indefinitely.
 - b. Adoption of Administrative Transformation Process (ATP) derailed due to the pandemic.
 - c. Budget cuts anticipated for FY22 but no details available to date.
 - d. Return to work guidelines still being ironed out. Law School will follow guidelines set forth by central campus
5. Chair's Report [Viney]-
 - a. Congratulations to Ben, Sarah and Vicky for successful re-elections. Terms start September 1
 - b. Thanks to Kim Peterson for all her work on the Dean Search Committee. Dean Raymond will continue until August 1st.
 - c. Work Group on Distance Learning was created by administration, chaired by Megan McDermott, and will be made up of 9 month faculty as well as 12 month instructional faculty. Goal is to explore ways to deliver education differently in a COVID-19 world (ex. Live recording and pre recorded lectures, both in person and remote learning.)
 - d. Carry over policy items removed from the agenda due to the chaos of COVID-19
6. Ongoing Business
 - a. Reports of Standing Committees
 1. Recognition & Retention [Orr/Tinglum]- No report
 2. Website, Communication & Outreach [Heidke]- No report
 3. Elections & Membership [Tinglum]- No report
 4. Diversity, Inclusion & Climate [McBride]-
 - a. Erin reviewed the Dean's Task Force on Diversity and Inclusivity report for issues that CASI may be able to address within the Law School. She will be soliciting input from CASI and others in Law School on how we can set a more welcoming culture

and climate for marginalized students, staff and faculty. GV will follow up with Erin with suggestions for speaker. Bethany will send links to relevant videos on the current social justice climate.

5. Ad hoc committee: Tuition Program [Peterson]- No report
6. Ad hoc committee: Clinical Teacher of the Year Guidelines [Orr]- No report
7. Clinical Hiring [Liaison: Orr]- No report

7. New Business/Announcements/Other

- a. Election of 2020-2021 chair- Erin and GV will co-chair until the new Dean is settled.
 1. Vote for Erin and Gretchen as co-chairs: All in favor
- b. Dean Search Update [Peterson]- Daniel P. Tokaji has been selected as new Dean starting August 1, 2020
- c. Covid 19 Building Updates [*if any, from anyone*]- No updates
- d. Announcements/Other-
 1. Amy Arntsen requested an update on size of incoming class. Jenner- Unknown due to COVID-19 related delays. Will have more information at the end of June.

Next meeting –Friday, August 7, 2020, 9:00 A.M., via Teams (access on CASI Teams page or with this [link](#))

Meeting adjourned at 10:12 A.M.

Minutes submitted by Kira Stewart