

Committee on Academic Staff Issues (CASI) meeting minutes for June 2, 2025

Via Teams

Attendees:

Present:

Rachel Burg
Adam Bushcott
Jennie Broecker
Eric Giefer
Sachin Gupte
Andrew Norman
Bonnie Shucha
Scout Slava-Ross
Associate Dean and CAO Rebecca Scheller (ex officio)
Dean Dan Tokaji (ex officio)

Absent:

Emily Lau
Jenner McLeod
Greg Wierchioch

Order of business:

Greeting and opening:

Meeting began at 11:03 a.m.

Standing items:

- The May 5 minutes were approved.
- Dean's Corner – Dean Tokaji said there have not been any budget updates and he will share more information if needed at the next possible meeting (July 21).
- HR/Finance Corner – Dean Scheller said performance reviews are moving to a fiscal year schedule to be more consistent.
- Academic Staff Assembly update – None.

Ongoing business:

- Elections: Jennie Broecker will work with the dean's office and IT to schedule, communicate and conduct elections for 2025-26. Eric announced he will step down as co-chair; Jennie said she will offer to serve again and invites others to do so. The deans and CASI thanked Eric for his leadership; he will continue to serve out the rest of his term as a regular member.
- Subcommittees:
 - CASI 5-year review: The subcommittee's report has been approved for submission to the Secretary of Academic Staff.
Note – Retirement recognition (mentioned in the review): There is definite interest in formalizing this with an event in May/June so may be a subcommittee or project in the future.
 - Bylaws: The next item for consideration will be whether Legal Analysis, Advocacy, and Writing should have a designated seat. No discussion or action has taken place yet.

Next meetings and adjournment:

The meeting ended at 11:32 a.m. The next meeting is at 11 a.m. Monday, July 21, 2025, if needed; otherwise Aug. 18 after elections.