

CASI Meeting April 20, 2026

11 a.m. to noon

Room 5215 and Teams

Attendees:

Present:

Jennie Broecker

Rachel Burg

Eric Giefer

Adam Gratch

Sachin Gupte

Annie Haugen

Elizabeth Manriquez

Andrew Norman

Lauren Restivo

Scout Slava-Ross

Hanna Blazel from ASEC

Associate Dean and CAO Rebecca Scheller (ex officio)

Dean Dan Tokaji (ex officio)

Absent:

Emily Lau

Order of business:

Greeting and opening:

Meeting began at 11:07 a.m.

Business items:

- **Approve minutes:** The Feb. 16 minutes were approved.
- **Dean's Corner:** Dean Tokaji addressed the following areas:
 - [Act 15 Minimum Teaching Workload Expectations:](#) Law School leadership is working on how to implement these in a way that is consistent with multiple

layers of policy and using the [Template for Academic Divisions](#). A draft of the implementation plan will be shared this summer.

- Leadership change: Chris Patton was named the Acting Executive-in-Charge of the Universities of Wisconsin to replace Jay Rothman, who was removed by the Board of Regents.
- Law School's strategic plan: Feedback has been received. Final revisions are being made, and the plan will be voted on at the May faculty meeting.
- **HR/Finance Corner:** Dean Scheller addressed the following:
 - Payplan 2% increase in July still planned. Supervisors and staff should be sure to complete required trainings and performance evaluations in Workday.
- **Academic Staff Assembly update:** Eric Giefer gave updates in the following areas:
 - Chris McIntosh is leaving his position as Athletic Director at UW-Madison, the interim AD was announced between the Academic Staff Assembly and the CASI meeting, and Eric Wilcots will lead the search for a permanent replacement.
 - Work has finished on a new campus strategic framework.
 - One external deadline for accessibility standards for digital resources has been extended for one year. Campus is checking the existence of other rules, especially those related to grants. Friendly reminder: Instructors and staff who need assistance with ensuring document compliance can reach out to the Law School's IT help department or Jaycee Myers in EA.
- **ASEC update:** Hanna Blazel addressed the following areas:
 - ASEC will be reviewing the data from the administrative qualitative satisfaction survey.
 - ASEC is working with student affairs regarding affordability concerns and resources to address them.
- **Law School CASI updates:** Elections for CASI terms this August are approaching, with some members up for re-election. The Dean's Office will handle announcements on CASI's behalf, per the bylaws.
- **Outreach Subcommittee:** Emily Lau will reach out to members of the subcommittee for next steps and update at May meeting

Next meetings and adjournment:

The meeting ended at 11:53 a.m. The next meeting will be held virtually at 11 a.m. May 18.