

# CASI Meeting May 18, 2026

*11 a.m. to noon*

*Teams*

## **Attendees:**

### **Present:**

Jennie Broecker

Rachel Burg

Eric Giefer

Adam Gratch

Sachin Gupte

Annie Haugen

Emily Lau

Andrew Norman

Lauren Restivo

Scout Slava-Ross

Associate Dean and CAO Rebecca Scheller (ex officio)

Dean Dan Tokaji (ex officio)

### **Absent:**

Elizabeth Manriquez

## **Order of business:**

### **Greeting and opening:**

Meeting began at 11:06 a.m.

### **Business items:**

- **Approve minutes:** The April 20 minutes were approved.
- **Dean's Corner:** Dean Tokaji addressed the following areas:
  - Summer projects: They include a possible updating of building artwork as well as an annual review of the student handbook and law school rules.
  - UW leadership changes:
    - Eric Wilcots has begun serving as the Interim Chancellor for UW-Madison.
    - Renee Wachter (UW-Superior chancellor) will serve as Interim President of the Universities of Wisconsin

- [Act 15 Minimum Teaching Workload Expectations](#): Law School leadership is using the [Template for Academic Divisions](#) to create a minimally disruptive implementation for next academic year while advocating for flexibility to account for the type of work that our clinical faculty do. A draft of the implementation plan will be shared this summer.
- **HR/Finance Corner:** Dean Scheller addressed the following:
  - Payplan 2% increase in July still planned. Supervisors and staff should be sure to complete required trainings and performance evaluations in Workday. Leave reports need to be completed in a timely fashion.
  - Clinicians will remain in PMDP for their evaluations; timeline for Workday is not known.
  - Limited CCF will be available this year. Priority will be given to employees who worked on the Workday transition and staff exceeding expectations for these one-time bonus funds.
- **Academic Staff Assembly update:** Eric Giefer gave updates in the following areas:
  - Dean of Students emphasized that “first-generation students” is preferred over “pioneer/trailblazer” for first-generation student support.
  - No update on Flock cameras on campus, awaiting guidance from leadership.
  - Reminder that classrooms are not public spaces, but hallways are.
- **Law School CASI updates:**
  - CASI must produce an annual report. Annie Haugen volunteered to lead drafting by using last year’s template and contributors are welcome. The goal is to distribute one week before the June CASI meeting for approval and distribution.
  - CASI meeting placeholders will be sent out for 2026-2027 for the third Monday of the month at 11 a.m.
  - Elections for CASI terms this August are approaching, with some members up for re-election. The Dean’s Office will handle announcements on CASI’s behalf, per the bylaws.
- **Outreach Subcommittee:** Emily Lau will introduce CASI at the first Faculty & Staff meeting of the 2026-27 academic year to explain CASI’s role and introduce members. Fall community-building activities such as trivia nights, brown bag lunches, book club, and crafting material swap are under consideration. Funding for wellness grants for spring will be sought.
- **Strategic Plan:** The 5-year strategic plan was approved at the May Faculty & Staff meeting.
- **Link@UW:** Link@UW is now part of the Operational Excellence Advancement Program (OpEX).

### **Next meetings and adjournment:**

The meeting ended at 11:45 a.m. The next meeting will be held virtually at 11 a.m. June 15.