CASI Meeting Sept. 21, 2026

11 a.m. to noon
Room 5215 and Teams

Attendees:

Present:

Julie Baldwin
Jennie Broecker
Adam Gratch
Sachin Gupte
Annie Haugen
Elizabeth Manriquez
Mitch
Lauren Restivo
Scout Slava-Ross
John Strange

Associate Dean and CAO Rebecca Scheller
Dean Dan Tokaji
Hanna Blazel

Absent:
Emily Lau

Order of business:

Greeting and opening:

Meeting began at 11:06 a.m.

Business items:

- **Previous minutes:** The August meeting minutes were approved.
- **Dean's Corner:** Dean Tokaji addressed the following:
    - Dean Tokaji thanked the admissions team for their efforts. Applications increased approximately 30% over the past year, and the admitted class has excellent credentials.

    - Leadership is working with central campus as the law school transitions to the new Budget Approach.
    - Act 15 instructional workload requirements: Law School's implementation plan that was sent to the provost's office awaits feedback.
    - Strategic plan implementation: Workgroup committees are identifying action items and timetables. The completion goal for this stage is early November.
    - Chancellor search is in progress.
- **HR/Finance Corner:** Dean Scheller addressed the following:
    - Annual reviews are due soon in Workday (PMDP for clinicians) and staff and faculty must complete their required trainings (e.g. cybersecurity, sexual harassment prevention, Clery Act) to avoid process delays.
    - Workday stabilization remains in progress. Reporting inaccuracies between Workday, WISER, and Tableau are complicating reporting processes.
- **CASI Updates:**
    - John Strange recommended and appointed to replace Andrew Norman as LAAW representative.
    - Julie Baldwin recommended and appointed as additional Academic Staff member. She will be attending after 11:30 for fall semester.
    - Jennie Broecker was thanked for her leadership of CASI for the past three years. Adam Gratch elected as Chair and Annie Haugen re-elected as Vice Chair for 2026-2027.
    - Meeting schedule and cadence: We will keep the schedule and cadence as is for the fall semester, and will revisit as needed for the spring semester. Jennie suggested skipping December and finding a new date for the January meeting due to the holidays.
- **ASEC Updates**: Hanna Blazel addressed the following:
    - ASEC will focus on addressing ambiguity in the revised Hostile and Intimidating Behavior process, advocating for more budget transparency from campus leadership, and exploring non-monetary perks for staff retention such as event tickets and class auditing.
    - ASEC will be hosting 'Community Conversations' chats this spring with leadership.
    - Feedback is requested regarding UW Policy 730, which governs School, College, and Division Committees on Academic Staff Issues (CASIs). Jennie Broceker will take ownership of the feedback survey for the Law School CASI.
    - Hanna Blazel will follow up regarding an update on a prior inquiry about ETF and retirement fund investments.
- **Outreach Subcommittee**: Updates expected next month
- **Strategic plan working group**: Strategic Priority 3 working group will meet on Wednesday; Annie and Jennie will report back.
- **LinkUW**: Discussed need for transparent communication regarding LinkUW and the centralization of Finance and HR's impact on efficiency, service quality, employee satisfaction, and staff turnover.

Next Meeting and Adjournment

Meeting ended at 11:55 a.m. The next CASI meeting will be Oct. 19.