

**LAW SCHOOL CASI BOARD MEETING
MINUTES
MAY 1, 2020**

Present: Emma Babler, Victoria Coulter, Erin McBride, Sarah Orr, Kim Peterson, Kira Stewart, Trina Tinglum, Gretchen Viney (Chair). Also: Amy Arntsen, Shawn King

Absent: Ben Heidke

Gretchen Viney called the meeting to order at 12:03 P.M.

1. Introductions

2. Approval of minutes from March 6th meeting

Motion to approve passed.

3. HR Update. *Dean Plumbers was unable to attend the meeting. The group briefly discussed what is known, and yet unknown, about the various furlough categories.*

4. Chair's Report (Viney)

A. Parking Policy All-Building Informational Meeting

Program was cancelled due to Covid. Viney will look into rescheduling a virtual meeting or communicating information about parking in other ways.

B. Election News.

No one expressed any interest in running against Ben Heidke, Sarah Orr, or Vicky Coulter. Tech services will not need to set up an uncontested election under the (pandemic) circumstances unless someone expresses an interest by the end of the day (May 1).

C. Chair election.

Viney indicated that election for the 2020-2021 chair will take place at the next meeting.

5. Ongoing Business

A. Reports of Standing Committees

1. Recognition & Retention (Orr/Tinglum) -- Nothing to report.

2. Website, Communication & Outreach (Heidke) -- Nothing to report.

3. Elections & Memberships (Tinglum)

- Victoria Coulter approved to serve the balance of Wenjei Hu's term (ending August 2020).

- Spring election
Ben Heidke, Sarah Orr, and Vicky Coulter will be elected by uncontested election for terms beginning September 2020 unless someone expresses an interest by the end of today (May 1).
- 4. Diversity, Inclusion & Climate (McBride)
Hostile & Intimidating Behavior Program was successful. McBride will review the Dean's Task Force on Diversity and Inclusivity report for additional issues that CASI may be able to address.
- B. Ad hoc committee: Tuition Reimbursement Proposal (Peterson) -- Nothing to report.
- C. Ad hoc committee: Clinical Teacher of the Year Award Guidelines (Orr)
This topic will be placed on an All-Clinics Meeting agenda for broader input.
- D. Clinical Hiring (Liaison: Orr)
No updates to report.
- E. Discretionary Compensation Fund guidelines (Viney) – deferred to next meeting
- F. FISC & Professional Development Fund guidelines (Viney) – deferred to next meeting
- 6. New Business/Announcements/Other
 - A. Dean Search Update (Peterson)
 - Candidates virtually visited campus
 - Waiting for Provost Office to appoint new Dean
 - B. Covid-19 Updates: Nothing to report

NEXT MEETING: June 5, 2020 @ 9:00 AM.

Meeting adjourned at 2:50 P.M.

Respectfully submitted,

Kim Peterson
(with additions by Gretchen Viney)